



Youth Discipleship Coordinator Job Description

- Location: Schaumburg, Illinois
- Organization: Bethel Baptist Church and the Biblical Counseling Center
- Start Date: July 1, 2022
- This is a 40 hour/week exempt position

Summary: The youth discipleship coordinator role is a two-year position that involves leadership and growth opportunities within Bethel Baptist Church and the Biblical Counseling Center. We desire to hire one male and one female coordinator desiring the opportunity to lead in areas of youth and biblical counseling. Married or unmarried candidates are welcome to apply.

Bethel Baptist Church/Schaumburg Christian School has a church of 400-500 regular attenders and a thriving Christian school of nearly 1000 students. Bethel/SCS reaches many youths and families, with the potential to reach hundreds more. The youth discipleship coordinators will focus on bringing vision and direction the Jr. High and Sr. High youth ministry and expanding the church's reach into SCS and the surrounding community.

Biblical Counseling Center is a non-profit counseling ministry founded in 1989 that serves churches through counseling, training, and church/individual resources. In 2015, BCC began a satellite location utilizing space on the Bethel campus to serve Bethel/SCS and those from local churches in the community. BCC has a staff of 20 counselors in four locations around the Chicago area and online.

Personal Qualifications

1. Personal Beliefs: A qualified candidate will adhere to the Statement of Faith and Biblical Lifestyle Statement of Bethel Baptist Church and the Biblical Counseling Center. Additionally, the candidate must personally affirm the confessional statement of the Biblical Counseling Coalition and commit to counseling in ways consistent with this statement.

2. Personal Life: The Youth Discipleship Coordinator will contribute to the ministry team by meeting the spiritual, physical, social, and mental needs of youth served by Bethel Baptist Church and the Biblical Counseling Center.

- Incorporates biblical principles throughout the guidance process and daily routine
- Prays regularly for students
- Possesses a proven desire and ability to work with children and youth.
- Communicates the needs of students and concerns to the church leadership and school administration.
- Adheres to a strict level of confidentiality of information about students and staff and follows proper legal reporting protocols as necessary.

3. Education qualifications: The successful candidate will be currently enrolled or enrolling in a MA/M. Div. Biblical/Christian Counseling program (or similar) with biblical counseling focus or a Doctoral Program in Biblical/Pastoral counseling who desires to grow in counseling/soul care skills. If students are in a modular program, necessary time off will be granted to attend class. If the candidate is enrolled in an online program, sufficient study time will be built into the model.

Specific Duties and Responsibilities

1. Assist by leading the youth discipleship ministries at Bethel Baptist Church

- Train and recruit volunteers for efficient implementation of church programs.
- Provide counseling to youths and help them realize their individual goals.
- Administer and plan weekly youth fellowships, activities, and retreats.
- Coordinate with parents of youth group members regarding their children's involvement and participation in the church.
- Assist in compiling, organizing, and executing Sunday school curriculum for youth classes.
- Participate in and contribute to staff and church meetings.
- Train youths on how to be faith-filled leaders by initiating and executing programs to facilitate spiritual growth.
- Develop and maintain effective relationships with various leaders in the community to facilitate outreach programs.

2. Assist by providing guidance counseling and discipleship within Schaumburg Christian School

- Meet with students individually and in small groups upon request.
- Proactively walk with students, parents, and faculty to address concerning behaviors and attitudes affecting students and the school environment.
- Review the counseling program monthly with school administration and counseling staff.

- Plan and implement transitional programs for students entering middle school and high school.
- Consult with teachers, administration, school support personnel, and parents.
- Participate in school-sponsored events to build rapport with students.
- Collaborate with and provide appropriate information to school administration in disciplinary counseling cases.

3. Provide counseling to the community through our partnership with Biblical Counseling Center

- Serve as a paid counseling intern at Biblical Counseling Center
- Complete staff training for Biblical Counseling Center
- Counsel and co-counsel for BCC (8-10 hours/week), focusing on children, youth and families
- Execute administrative tasks as assigned

Apply for this position at BiblicalCounselingCenter.org/employment